

**MEMBERS' ALLOWANCES SCHEME**

**1. Title and Term**

The scheme is known as the London Borough of Barking and Dagenham Members' Allowances Scheme. The allowances are reviewed annually and take effect the day after Annual Assembly each year.

**2. Meanings**

"Councillor" means a Member of the London Borough of Barking and Dagenham Council who is a councillor;

"year" means the period ending the day of the Annual Assembly.

**3. Basic Allowance**

A basic allowance is paid to each Councillor as specified in the Schedule attached.

**4. Special Responsibility Allowances**

A special responsibility allowance is additionally paid to Councillors who hold certain responsibilities as specified in the Schedule.

**5. Childcare and Dependant Carers Allowance**

An allowance paid to those Councillors who incur expenditure for the care of dependant relatives or children whilst undertaking 'Approved Duties'.

**6. Travel and Subsistence Allowances**

Reimbursement of actual and necessarily incurred expenditure whilst undertaking 'Approved Duties'.

**7. Renunciation**

A Councillor may by notice in writing given to the Chief Executive, elect to forego any part of his/her entitlement to an allowance under this Scheme.

**8. Part-Year Entitlements**

If the scheme is amended during the year or a Councillor holds office part way through the year, entitlements to basic and special responsibility allowances will be dealt with on a pro-rata basis.

**9. Payments**

Payments are made in equal instalments every month.

## SCHEDULE OF ALLOWANCES 2003/04

### 1. Basic Allowance

The basic allowance for the year is £8,800.

### 2. Special Responsibility Allowances

The following special responsibility allowances are payable, as appropriate, in addition to the basic allowance:-

Leader of the Council	£26,400
Deputy Leader of the Council	£17,600
Members of the Executive } Chair of the Scrutiny Management Board }	£13,200
Chairs of the:- Assembly } Development Control Board }	£8,800
Deputy Chairs of the:- Assembly } Scrutiny Management Board } Development Control Board }	£3,000
Leaders of the Minority Parties } * (£300 per seat with a minimum of £1,000 per Leader)	£1,000 *

Note – only one special responsibility allowance is payable to any Councillor [the highest allowance applies].

### 3. Childcare and Dependant Carers Allowance

This allowance is payable to those Councillors who incur expenditure for the care of dependant relatives or children whilst undertaking “approved duties”. The rate payable will be £4.20 per hour until 30<sup>th</sup> September 2003, and £4.50 per hour from 1<sup>st</sup> October 2003.

### 4. Travel & Subsistence Expenses

Reimbursement of travel expenses via public transport will be the actual fare paid. Councillors using their own motor vehicle will be reimbursed at the appropriate rate as shown on the Councillors claim forms for travelling expenses and subsistence costs. Similarly, for reimbursement for subsistence costs in respect of meals. Subsistence costs involving an overnight stay are also as shown on the Councillors claim form.